

# **KNYSNA MUNICIPALITY**



## **IT GIS TECHNICIAN DIRECTORATE: FINANCE**

TASK LEVEL 10

R144 144 to R187 080 per annum Basic Salary

Total cost to Council Package of R235 471 to R290 961 per annum

### **KEY PERFORMANCE AREAS OF THE POST:**

- Spatial data management
- Quality assurance of cadastral and sectional title data
- Data maintenance
- Manage GIS Licenses i.e. Esri License Manager
- Provide telephonic 1<sup>st</sup> line support to all the GIS users
- Log and track all GIS queries
- Monitor and maintain GIS users
- Data analysis, manipulation and spatial reporting i.e. creating maps
- Support GIS within the organisation
- Train GIS users
- Generate and maintain GIS procedures and policies
- Generate weekly/monthly monitoring reports

### **MINIMUM QUALIFICATIONS & EXPERIENCE**

- Experience in Spatial data management i.e. using Geodatabases or preferably SDE for SQL Server
- Experience in Cadastral maintenance
- GIS skills, specifically ESRI version 10 or 10.1 products
- Surveying knowledge
- Excellent analytical and problem solving skills
- Ability to work unsupervised
- Good customer facing/customer service skills
- Experience in logging and resolving support issues
- Working knowledge in supporting Microsoft desktop products
- NQF 4 with at least two years' experience, or any Degree/Diploma in Geo-Information Science or equivalent relevant NQF and related experience.
- Sound oral and written communication skills in at least two official languages of Western Cape
- 2 years practical experience
- A passion for GIS/IT
- Must have a Drivers Licence

### **PROFESSIONAL REGISTRATION**

The suitable candidate must either be registered or eligible to register as a GISc Technologist or professional GISc Practitioner

# INFORMATION TECHNOLOGY SYSTEMS ANALYST INFORMATION TECHNOLOGY SECTION DIRECTORATE FINANCE

TASK LEVEL 10

R144 144 to R187 080 (Basic Salary)

±R235 471 to R290 961 Total Cost to Council Package

## Key Performance Areas

- Business and systems analysis
- Translate business requirements into system requirements specifications
- Data analysis, manipulation and reporting
- Monitor and maintain system users
- Support all the systems within the organisation
- Implement and test new and enhanced systems
- Train Users
- Generate and maintain IT procedures and policies
- Generate weekly\monthly monitoring reports
- Manage IT's SDBIP indicators and report week\monthly where required
- Maintain the Intranet

## MINIMUM QUALIFICATIONS & EXPERIENCE

B Degree (Information Technology of Information Systems) or equivalent Diploma (NQF Level 6)

Excellent analytical and problem solving skills

Experience in SQL Server essential

Experience in Sharepoint development will be an advantage

Ability to work unsupervised

Excellent customer facing\customer service skills

Sound oral and written communication skills in at least two official languages of the Western Cape

3 Years programming development experience

A passion for IT

A Valid Drivers License

**Appointments will be made according to the Council's Employment Equity Plan, which ensures representation of designated groups in the Municipality.**

Application forms together with up to date CV, are to be forwarded to the Human Resource Department, P O Box 21, Knysna, 6570 or Fax Number: (044) 3026333 or email: [knysna@knysna.gov.za](mailto:knysna@knysna.gov.za)

Application forms are obtainable from municipal website: [www.knysnamunicipality.co.za](http://www.knysnamunicipality.co.za) or Human Resource Department.

**CLOSING DATE: 9 JULY 2013**

**Please note:** If you receive no notification regarding this advertisement within one month of the closing date, please assume that your application was unsuccessful.

**L WARING**

**MUNICIPAL MANAGER**

**The Municipality reserves the right not to make an appointment.**