

The Knysna Municipality, which lies strategically within the southern region of the Western Cape, in the middle of the Garden Route and stretches from Sedgefield in the west to Noetzie in the east, requires a suitably qualified and experienced individual to lead the Directorate: Community Services of the Municipality. Successful applicants will be committed in achieving Knysna's mission statement, viz:



KNYSNA
Municipality
Munisipaliteit
uMasipala

"To provide affordable quality services, alleviate poverty and facilitate social and economic development of the Greater Knysna Municipal Area, through integrated development planning, cooperative governance, skills development and the sustainable use of resources".

Knysna strives towards rendering a high quality service to all its residents and is fully committed to its policy of Employment Equity.

DIRECTOR: COMMUNITY SERVICES

(5-year Performance-based Contract Appointment)

Requirements: To meet the challenges of this senior appointment, the applicant will need:

- an appropriate tertiary level qualification in a relevant field relating to the functional domain
- relevant experience, which must include 5 years' managerial experience in local government or a related field
- in-depth knowledge of local government legislation
- a sound knowledge of and exposure to, local government and its operations
- sound knowledge of municipal financial management
- sound visionary, strong leadership and management skills, strategic thinking and decision-making abilities
- excellent communication skills (verbal and written)
- a clear understanding of the developmental challenges facing local government
- the proven ability to liaise and interact with individuals, role players and agencies on a senior level in all three spheres of government
- the ability to develop, implement and manage strategic goals, policies, procedures and plans for the Directorate and align them with the strategic objectives of the Municipality
- the ability to integrate service delivery in the context of the Council's IDP and oversee the related budget and implementation
- a track record of leading change management initiatives and applying innovative thinking
- proficiency in human resource management.

The Director: Community Services will be accountable for the following **key performance areas**: • lead and direct the provision of Traffic and Community Safety; Fire and Rescue; Disaster Management; Library, Heritage, Arts and Culture; Solid Waste Management; Youth and Sports Development; Parks and Recreation; and Solid Waste Management Services to the community in a sustainable and equitable manner • develop, implement and manage strategic goals, policies, procedures and plans for the directorate and align them with the strategic objectives of the Municipality • integrate service delivery in the context of the Council's IDP and overseeing implementation • manage the directorate budget planning, implementation and budget review to support priorities and deliverables in relation to the Integrated Development Plan • providing advice and support to Council, the Municipal Manager and other office bearers on all functions of the Directorate.

An all-inclusive market-related remuneration package is offered, including a full range of benefits and performance-based incentives (a performance-based bonus to a maximum of 14% is offered). Appointment will be made according to the Council's Employment Equity Plan, which ensures representation of designated groups in the Municipality.

PLEASE NOTE:

1. Applications are to be forwarded to: **ODS Consultants, PostNet Suite 227, Private bag X7, Tyger Valley 7536**. All administrative enquiries should be directed to Mr Roy Steele/ Ms Annalene Barnard on 022 772 1307.
2. All applications must be submitted with **a detailed CV and fully completed application form**, as available on the municipal website or the Human Resources Department.
3. It is **strongly recommended** that proof of registration for the Minimum Competency Levels Training is attached to the CV of the applicant.
4. **NO** certificates should be included with applications. **Original** qualification certificates and certificates of service must however be produced at any resultant interviews. Failure to produce original certificates and/or certificates of service at **said interview** will result in **immediate disqualification** of the applicant.
5. **ONLY** hard copy applications will be considered. No electronic or faxed applications will be accepted.

Please note: If you receive no notification regarding this advertisement within one month of the closing date, please assume that your application was unsuccessful.

The Municipality reserves the right not to make an appointment.

Closing date: 26 April 2013

LAUREN WARING
MUNICIPAL MANAGER

